

“CURRENT EXPANSION PROJECT”

COMPANY

1. Provide a complete written description of your proposed expansion project and explain how this project will affect your business.
2. Give an approximate start and completion date for the project.

EMPLOYMENT

3. Provide an itemized description of each new position created by the expansion, including the following information: job title/description; full-time or part-time status; entry level and hourly or annual compensation.

FACILITY

4. Provide the address and legal description for the proposed expansion. (The City will not exempt existing facilities.)
5. If the project facility or property is leased, provide a description of the lease arrangement and information sufficient to show that the Lessor has a 51% (or more) ownership interest in the Lessor, or that the Lessor is a qualified community based not-for-profit economic development corporation. Provide a copy of the lease.

FINANCIAL/TAXES

6. Identify all costs for new construction, additions, expansions, remodeling and a written description.
7. Provide a summary of the proposed purchase of equipment and machinery including; name of machine or equipment; cost; and a brief description of its purpose. Note: office furniture (desks, chairs, office equipment, calculators, adding machines, etc.), vehicles (cars, trucks, tubs, lift mechanisms, fork lifts, etc., that are used to move materials, deliver products, etc.) cannot be included. Only those pieces of equipment or machines that are involved in the actual manufacturing process of the product may be included.
8. How much of your product do you export out of Kansas? Calculate and document percentage of total sales volume exported. Indicate where your products go, i.e. state, country.
9. What are the estimated property taxes remaining to be paid annually, (if the exemption is granted)?

NOTE: No tax exemption will be granted on existing real and personal property